

Executive Council Standing Committee  
**Administration & Finance**  
Salt Lake City, Utah  
*June 8-11, 2001*

**Minutes**

Present were: Richard Miller, Nancy Salmon, Pat Mordecai, Tom Hershkowitz, Ken Kesselus, Steve Duggan, Barnum McCarty, Barbara Mann, Russ Palmore, Diane Pollard, Tim Vann. Expected delayed arrival: Ann Coburn. Also attending: Rosemari Sullivan, Dan England, Denise Daniel-Mack, Sandra Swan, Bonnie Anderson, and Nancy Caparulo recording.

Richard asked Bonnie to open the meeting in prayer just after 2 o'clock. Four A&F members were visiting with other committees concerning the mission discernment process. Richard suggested that A&F discuss that process concurrently.

Ken wanted to 1) clarify the purpose of the survey, 2) to make it as grass roots as possible, and 3) be designed to reach the younger generation. He stated that there is widespread mis-perception about the attitudes of the National Church. He asked that it be made as clear as possible to the people who are provided the instrument that they were chosen to be asked and asked to engage the people they represent to find out what their thinking is.

Steve focused on Evangelism, specifically that it shouldn't be talked about as a separate activity. What the church is about when it is doing its best things *is* evangelism, he said. It helps to think of it as a result of a lot of things we do and do well. He said that the scientifically determined random sampling techniques to poll the laity would identify the groups that need to be heard from and that better education would be accomplished with the results of the instrument rather than with the instrument itself.

An exhaustive discussion ensued and questions aired that included, but were not limited to:

- How do we get the diocese to request input from their parishes and get answers back by November.
- The instrument could be simple and still have integrity.
- Don't need to spend mission dollars on a consultant.
- Laity really needs to be engaged.
- Council should do it in partnership with a consultant and the 815 staff since consultants will get the information needed to develop the operating plan that will lead to the budget.

Russ & Diane met with International Concerns who don't want to do this, expressing the opinion that EC are leaders and that this exercise is clerical.

Bonnie clarified that A&F and EC already agreed that there would be a priority based budget for the GC. A special meeting decided that there would be a survey. Council is supposed to concur at this meeting. She asked that A&F consider what the options are.

Barbara and Tim returned from their meeting with Congregations in Ministry, (C&M) where a lot of confusion existed between the development of a strategic plan and identifying mission priorities. The C&M group was concerned about the vision, the big picture, which they saw as separate from assigning dollars. Although language differences were an issue, they felt hiring a consultant to develop a questionnaire was not the best idea.

All agreed that A&F must articulate the end product to EC through a concise, clear statement.

Guests from General Seminary were introduced, Del Glover, Associate Dean for Planning and Program Development, Ward Ewing, Dean of GTS, and Robert Giannini, President of the Board, to present the preliminary proposal for the church center's possible move to Chelsea Square. Ward Ewing gave an overview of the history and development of the proposal. The concept of a conference center emerged over time. Having established that there was a good fit, Steve researched with real estate and contracting firms. The initial studies indicate that this can be a viable solution for both ECC and GTS, provided the ownership and financial details can be worked out. Estimates for net income flow on roughly 70% occupancy in the conference center are encouraging. There are many details yet to be discussed and settled. GTS is doing a feasibility study for a \$25 million capital campaign and expects to have results by mid-July.

Richard recessed the session at 5:15 PM and reconvened on Saturday morning at 9:45 AM.

There was another extensive discussion about re-presenting to EC the process of ascertaining budget priorities and the interchangeability of the terms *imperatives* and *priorities*.

What are we trying to accomplish by the survey?

- Connecting piece with larger church.
- Checking up on our response to our GC mandates and
- Inviting the larger church to give us new 'stuff' to consider.

It was agreed that those three things should be provided to the consultant. This is a future plan for the 2004-2006 budget. Tom pointed out that the survey would be a tool to be used by the Executive Council and not a determinative piece of what the imperatives are.

Barbara reported for the activities of the Audit Committee. There are concerns about the dual role of EC as the Board of both EC and of DFMS and the resolutions passed. Annually EC could pass a resolution saying that when certain resolutions are passed they are "deemed to be that of the DFMS board of directors." Russ is working on a resolution for the October meeting.

Steve covered AF-1 (dividend rate for trust funds in the DFMS Endowment Portfolio). **MOVED, seconded and carried with no opposition.**

Tom reviewed AF-2 (return of appreciation on restricted trust funds). **MOVED, seconded and carried with no opposition.**

AF-4 (trust fund pay out for Namibia of \$20K of their \$41K trust to be used to complete their rectory): **MOVED, seconded and carried with no opposition.**

AF-3 (acceptance of audit report): **Moved, seconded and carried with no opposition.**

It was noted that International Concerns, at the behest of the PB, approved the creation of an Africa desk (\$200-\$250K per year cost) in order to deal with relationships with African dioceses. Funding can be accommodated within the present budget and has been approved by the management team.

Steve reported that diocesan commitments are running about \$800K above estimates for 2001. This is not likely to be a pattern. Steve discussed the planning process at the church center for expenditures of funds, keeping in mind the adjustments that may need to be made to the budget.

A friendly amendment was suggested for requests against the Constable Fund (reserved funds for education in trust of about \$3.9 million earning about \$200K annually), i.e. funding should be approved "up to the requested amount" with the proviso that they go back to the budget committee at the church center to determine if there are funds in the existing budget to cover any part of the requests.

The meeting was adjourned for Eucharist at 11:35 AM.

Respectfully submitted,

Nancy Caparulo  
Recording Secretary

<b>RESOLUTION</b>
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To: The Executive Council

From: The Standing Committee on Administration & Finance

Date: June 9, 2001

Re: Dual Role of the Executive Council

Resolved, that, pursuant to Title I, Canon 4, Section 1(a), the Executive Council of the General Convention is created and charged with the duty of carrying out the program and policies adopted by General Convention and,

Resolved, that inasmuch as the Executive Council also serves in the capacity of the Board of Directors of the Domestic & Foreign Missionary Society (DFMS), pursuant to Title I, Canon 4 Section 2(f), all resolutions passed by the Executive Council shall be deemed, as appropriate, to have been passed by the Board of Directors of DFMS. And, it is further

Resolved, that this resolution shall be presented for discussion and action at every regular Winter Meeting of the Executive Council.