

## Pastoral Care Team (Dorm Crew) Job Description Episcopal Youth Event 2017

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**Job Title** Pastoral Care Team (Dorm Crew)  
**Time/Location** July 10-14, 2017- Edmond, Oklahoma (University of Central Oklahoma)  
**Description** Work closely with the Pastoral Care Team Leader to serve as residential staff in dorms to support Adult Leaders responsible for youth delegations from dioceses attending EYE17. You and at least one other adult will serve together in a dorm to cover the following duties that include but are not limited to the tasks listed below.

You *cannot* be a part of your diocesan delegation and volunteer for residential staff team.

**Tasks** *Schedule with fellow staff to cover following:*

- Dorm front desk coverage (morning/breakout sessions/meal-times/evening)
- Distribute information as needed
- Receive bed check confirmation from Diocesan Adult Leaders
- Respond to medical emergencies by contacting appropriate support
- Respond to questions about program and locations
- Interface with campus security as needed: University has Public Safety Officer (10pm- 5am)
- Respond to dorm and room access issues (lost keys, cards, etc.)

**Skills/Gifts** *The following skills and gifts would be helpful:*

- Ability to welcome all with genuine warmth
- Compassion for fellow humans
- Good listener, concise communicator
- Ability to delegate and follow through
- Non-anxious presence in the midst of chaos or crisis
- Attention to detail
- Genuine desire to be helpful to others
- Humble approach of servant leadership

**Qualifications** *To serve as a member of the Pastoral Care Team (Dorm Crew) you must:*

- Be willing to submit to a Criminal Sexual Background Check
- Provide evidence of completing Safeguarding God's Children Training
- Demonstrated experience in successful and appropriate supervision of teens in over-night situations
- Be available to travel to Oklahoma on Sunday, July 9<sup>th</sup> and depart in the afternoon on Friday, July 14<sup>th</sup>

**Preferred** *The following expectations are preferred but not required*

- Minimum age 21\*
- Previous EYE, Camp, or Mission Experience Travel

**Compensation** This is a volunteer position. Your travel, meals, and lodging will be provided with genuine expressions of gratitude for a job well done when we conclude a successful event 😊

*\* We plan to mentor a few mature and promising 19 and 20 year olds who hope to take leadership roles at future events.*